

# YOUR NAME, CST (If certification has been obtained)

123 Jobs Way, Anytown, Any State, 12345 | 123.456.7890 | [youremail@email.com](mailto:youremail@email.com)

## Objective

To obtain a surgical technologist position at a dynamic and progressive medical center that provides comprehensive surgical services to the community and region.

## Character Profile

Thrives under pressure while maintaining efficiency and technique; hard worker; energetic; team player; flexible; possesses critical thinking skills; ability to anticipate the surgical teams' needs quickly; problem-solver; and reliable.

## Skills Profile

*Pre-operative preparation skills include:* securing/arranging equipment; create sterile field; open sterile supplies; organizes sterile field; performs necessary counts; sterile skin prep.

*Intra-operative procedural skills include:* draping; passes instruments/supplies; maintains organized Mayo stand/back table; maintains sterility throughout the procedure; properly cares for specimen; performs closing counts; applies sterile dressings.

*Post-operative procedural skills include:* break down of sterile field; properly disposes of all sharps; prepares instruments for decontamination; disposes of all one-use items; turns over room.

## Surgical Experience

- Completed \_\_\_ hours in clinical rotation at \_\_\_\_\_.
- Completed rotations in the following departments:
  - Endoscopy Unit
  - Central Sterile Supply
  - OB/GYN
- Completed \_\_\_ surgical procedures in the first scrub role in the following specialties:
  - General
  - ENT
  - Orthopedics
  - OB/GYN
- Performed emergency call in the last semester of the program performing \_\_\_ emergency procedures in the first scrub role.

## Work Experience

July 2008-January 2010

**D & D Accounting**

*Executive Assistant:* Customer service, appointment scheduling, memo crafting, case organizing, light janitorial work, ran errands, placed orders

May 2005-June 2008

**Appleton Support Services**

*Administrative Assistant:* Customer service, appointment scheduling, placed orders, ran errands

**Education**

School of Surgical Technology  
123 Surgical Technology Way  
Surgical Technology, STATE, 12345

Graduation Date

Awards: Dean's List; Academic Honor Roll – Year XX

**Certification**

*(List this ONLY if you have earned your credential. If you haven't already taken the certification exam, list when you anticipate taking the national certification exam.)*

Certified Surgical Technologist (CST) earned through the National Board of Surgical Technology & Surgical Assisting.

Certification Number: 123456

**References**

Available upon request.