



**Chief Executive Officer
Littleton, CO**

As the oldest and most widely recognized professional association for surgical technologists, Association of Surgical Technologists' (AST) primary purpose is to ensure that surgical technologists have the knowledge and skills to administer the highest quality patient care. AST actively promotes education for the profession, legislatively advocates for practitioner recognition, supports state-level constituent organizations, and has committed to students as the future of the profession. In 2023, there were more than 430 accredited programs and AST membership had grown to more than 55,000. For more information about AST, please click [here](#).

AST has experienced steady growth since the organization's inception. In October 2023, the Association's board and staff leadership met to develop the 2023-2026 AST Strategic Plan. Several themes emerged regarding the most significant areas of focus during this organization's next chapter. The board and staff look forward to collaborating with the Association's next CEO to achieve the outcomes described below:

- **Advocacy:** Strengthen the profession of surgical technology through advocacy and legislative efforts for established educational standards.
- **Technological Innovation:** Adopt innovative technologies that maximize membership growth, member engagement, and members' continuing education.
- **Marketing and Public Relations:** Promote the importance of the surgical technology profession.

AST seeks a leader who is passionate about quality, patient-centered healthcare. This individual will be a tireless advocate for AST's vision and mission and has a passion for membership organizations and advancing the success of members. This individual will demonstrate a career path of progressive leadership and management experience. They have experience leading and directing complex organizations with varied internal and diverse external constituencies. Highly qualified candidates will have experience in professional associations and the healthcare sector.

The successful candidate values collaboration and has experience building durable relationships with members, partners, sponsors, stakeholders, constituencies, board, and staff. This is a resourceful individual who is data driven, sets priorities, and guides investment in people and systems. This individual is results and growth oriented and will demonstrate success in operating a financially sustainable organization. This individual demonstrates success providing leadership and building an organizational culture that attracts and retains a talented and engaged staff.

Compensation and Benefits

The annual salary range for this position is between \$275,000 and \$325,000 and will be commensurate with experience. AST has a supportive culture, encourages professional development and is an organization that cares about employee well-being. The comprehensive benefits package includes: Paid health insurance through Kaiser Permanente, paid dental insurance through Humana, paid Life, LTD and AD&D insurance,

Simplified Employee Pension (SEP) plan, funded at 12.5% annual gross wages (eligibility period 3 years), 12 days annual sick leave which may accumulate up to 60 days, 3 days annual personal leave, and 20 days annual vacation.

Statement on Diversity, Equality and Inclusion

To learn more about AST's commitment to Diversity, Equity, and Inclusion please click on this [link](#).

Statement on Equal Employment Opportunity

It has been and continues to be the employer's policy to maintain employment practices and personnel actions that conform with both the letter and the spirit of all laws and regulations pertaining to equal opportunity and nondiscrimination in employment.

The administration and implementation of all employment or employee activities shall be solely on the basis of valid criteria such as standards of merit, ability, experience, and length of service and shall be without regard for race, religion, color, national origin, ancestry, age, sex, or disability, except where age, sex, or disability may be a bona fide occupational qualification or impediment for a particular job. For instance, given the nature of the work of the company and the high volume of records, files, supplies, copier paper, mailings, etc., that are generated or needed to do that work, employees may be periodically called upon to lift, move, and/or rearrange boxes containing these customary or normal office materials.

In hiring new employees, the employer intends to use recruiting sources that will help improve equal employment opportunities. In this regard, the employer also urges all employees to refer qualified minority group persons to the employer for openings.

To Apply

If you want to lead this dynamic organization, please confidentially submit a current resume and cover letter to Kittleman & Associates. The cover letter is an opportunity to showcase your passion for AST's vision and mission, as well organizational impact in current or prior roles.

A reference and background check will be conducted on the selected Finalist.

This role will be filled as soon as possible and the deadline for applications is Friday, February 23, 2024.

→ **SUBMIT YOUR APPLICATION TO KITTLEMAN ONLINE**
(CLICK THE APPLY BUTTON AT THE BOTTOM OF THE PAGE)

All qualified candidates are strongly encouraged to apply.